BENTLEYVILLE BOROUGH MINUTES
REGULAR MEETING
Tuesday, June 3, 2014
7:00PM at the Bentleyville Municipal Complex

The meeting was called to order at 7:00 pm by Council President Stan Glowaski by reciting the Pledge of Allegiance. The secretary called the roll. Councillors Roy Larimer, Gary Damich, Stan Glowaski, Bob Paul, Shannon Watson and Tim Jansante were all present. Bill Jobes was absent. Mayor Tom Brown and Solicitor Makel were also present.
Pledge of Allegiance

Business from the floor :

Mr. James Barnhart received notification about the meeting on June 10th. Mr. Barnhart has shoveled the drain in front of his property. He reported that this has alleviated some of the drainage problem. He thanked council for setting up the meeting. He also reported that during the last big rain the water was coming down the opposite side of the road and that there is run off from Forrest Avenue onto Beallsville Rd.

Tyler Emery from 340 Main Street addressed council regarding his house that is between Main and James Streets. This is his fourth time to address council on the same issue. Water is still coming down his driveway. Last week the water ran past drains into his house,

Robert Litwin complained again regarding the problem at the corner of Main and Gibson. Mr. Urcho burned the branches but didn't take care of the rest of the debris. Dennis is going to send a letter. Sam Vargo is going to trap the ground hogs council will contact HMT to try to move the process forward.

Diane Luketich asked that the borough employees cut the tall gas and weeds across the street from her property at Alice Street, Barb Kearns needs to be notified.

It was moved by Gary Damich and seconded by Shannon Watson to approve the minutes of Regular meeting on May 6, 2014. All were in favor.

It was moved by Roy Larimer, seconded by Tim Jansante to approve the minutes of the Special Meeting of the Bentleyville Borough Council on May 21, 2014 All were in favor.

It was moved by Bob Paul, seconded by Tim Jansante and carried unanimously to accept Treasurer's Financial Report ending April 30, 2014.

Unfinished Business:
Dennis Makel reported that he needed to submit more paperwork for the Charleroi Federal General Obligation Note.

John Kadash presented the new drawing of the site plan for Big Jim's Plaza. The development no longer requires a variance due to the changes made to the plan. The Conservation District has approved the stormwater drainage. The lighting plan was revised to reflect Borough requirements. They are still waiting for the easement forms. John Kadash requested on behalf of the applicant, the Planning Commission Recommended and Gary Damich **moved that** Conditional Site Plan approval be granted for the exterior of Big Jim's Plaza with the following conditions, 1.) that the appropriate lighting be reconfigured on the plan. 2.) that any other specific conditions as recommended by the planning commission be complied with 3.) within 15 days of today's date that any and all expenses that the borough has incurred for site plan approval be paid. The motion was seconded by Roy Larimer. All were in favor.

It was moved by Tim Jansante, seconded by Bob Paul that the Project of Big Jims Plaza is to be treated as "new construction" with regards to inspections and building code requirements. All were in favor.

There will be a meeting with Penn Dot regarding letters that were sent out to residents on Tuesday, June 10 at 4pm at the Municipal Complex.

Police Committee Report - Roy reported that the Police Committee has recommended that the Borough hire Richard Young as Police Chief after Southwest's contract expires on June 30, 2014.

MS Engineers and Penn Dot have asked that the Borough reconsider landscaping of the round about. Penn Dot would assume all costs of design and planting. The Borough would need to maintain it after it is completed. Council wants to see a sample of an agility agreement before making that decision. The secretary was directed to obtain a copy of a sample agreement. The matter was tabled until council receives a proposed agreement.

New Business:
It was moved by Gary Damich and seconded Shannon Watson to transfer ½ of the Park Permit Fees to the Recreation Board. All were in favor.

It was moved by Roy Larimer and seconded by Gary Damich to donate $3000.00 to the Recreation Board for the Fireworks Fund. All were in favor.

It was moved by Gary Damich, seconded by Shannon Watson to grant Mr. Proto of 101 First Street, handicapped parking on Washington Street as per the letter requesting the same. All were in favor.

It was moved by Tim Jansante and seconded by Gary Damich to approve Kim to attend the PMRS Seminar to address changes in Municipal Pensions and pay for mileage. All were in favor.

It was moved by Roy Larimer, seconded by Tim Jansante to renew the Secretary's Dental and Vision Insurance through SMC, rates have not changed. All were in favor.

It was moved by Roy Larimer, seconded by Shannon Watson to approve the request by Washington County Housing Authority to repaint the crosswalk lines in front of Bentley Tower and to install a Pedestrian Right of Way sign or cone. All were in favor.

Mayor Police Policy 1 of 2014. According to the Borough Code, the Mayor is in charge of the police department. It sets the guidelines of what the Mayor can direct the police officer to do and not to do. It is in the mayor's authority to adopt this. **Mayor Brown did adopt and sign the policy**.

It was moved by Bob Paul and seconded by Roy Larimer to approve Police Patrolman Job Description with the condition that it be paginated, edited to include "adopt" at the top and 40 hours per week. All were in favor.

It was moved by Gary Damich and seconded by Stan Glowaski to adopt Police Chief Job Description. All were in favor.

It was moved by Gary Damich, seconded by Tim Jansante and all were in favor of adopting a sign management program.

The Borough received a report from Penn Dot regarding the annual Liquid Fuels Audit. No areas of concern were noted.

It was resolved by Bentleyville Borough Council to adopt a Resolution of Support for the Mon Valley/Fayette Expressway, PA Route 51 North Project It was resolved by Stan Glowaski, seconded by Gary Damich and all were in favor.

The Borough received a Certificate of appreciation from Planet Aid.

Art Blackburn mentioned damage to Ames Rd caused by strip mining. The Borough Secretary contacted Widmer Engineering to have them evaluate the damage. Neiswonger Construction did enter into a heavy hauling agreement with the Borough last year.

EDocs Technologies demonstration hosted by Washington County Tax Revenue Department, Tuesday, June 17, the secretary should attend. **It was moved by** Bob Paul, seconded by Shannon Watson. All were in favor.

Received information from MPF Management LPC regarding Oil and Gas Lease, they said that they were hired by Rice Energy, information forwarded to Solicitor Makel. This will be tabled until Makel can review.

The Borough received an offer from Tregembo Motors to help the Borough obtain a suitable Police vehicle. Tom also got a phone call from Tri Star in Blairsville.

It was moved by Stan Glowaski , seconded by Gary Damich to adjourn to executive session at 8:04PM for personnel reasons. All were in favor.

Meeting resumed at 826pm

It was moved by Bob Paul to authorize the Police Committee, in conjunction with the mayor, to begin outfitting the police department. The motion was seconded by Tim Jansante. All were in favor.

It was moved by Tim Jansante to authorize the appointment of Richard D. Young as Chief of Police for Bentleyville Borough after reviewing submitted applications for a probationary period of 90 calendar days beginning on his first day of work. Prior to the completion of the 90 day probationary period, council will review the work performanbce of the same and advise Mr. Young if he has a full time job with the Borough. The motion was seconded by Roy Larimer. The probationary period will begin with Mr. Young's first day of work. The preferable date would be July 1st, 2014. All were in favor.

It was moved by Shannon Watson, seconded by Gary Damich to direct the solicitor to put forth a salary/benefit package for Mr. Young as directed by council. All were in favor.

Other new business:

The Run for Alex is to be held on June 7, 2014. Rick Sethman informed Mayor Brown that Southwest will not provide police protection for the race for Alex. Chief Hartman wants a written letter requesting Southwest to work for that day. The Borough will pay Southwest and the Race will reimburse the Borough. **It was moved by** Tim Jansante, seconded by Roy Larimer to request Southwest to provide 2 extra officers and regular officer. All were in favor.

It was moved by Roy Larimer and seconded by Tim Jansante to authorize the police committee and it's mayor to review the needs for the start up of the police department and to purchase all necessary equipment and related items, etc. at reasonable, cost efficient prices. All were in favor.

Secretary's Report: None
Recreation Board Report : Carnival this week. Cash Bash Tickets for July 5th – please sell or at least buy. Any and all offers of help for the July 5th festivities will be accepted.
Solicitor's Report
Mayor's Report Mayor Brown is tickled to death, welcomed Rich and thanked council for all of their hard work.
Committee Reports

Building & Borough Properties – Stan Glowaski, Chair.
Technology, Bill Jobes, Chair
Streets & Bridges – Robert Paul, Chair. Replacing drain on Smith Street, taking out 16 inch and putting in 24 inch line.
Police & Lights – Roy Larimer, Chair $52.17
Health & Sanitation – Shannon Watson, Chair
Redevelopment – Gary Damich, Chair
Finance & Purchases – Tim Jansante, Chair

Other Business

It was moved by Bob Paul and seconded by Shannon Watson to pay the bills. All were in favor

It was moved by Roy Larimer and seconded by Tim Jansante by to accept the receipts. All were in favor.

There is an opening on the water authority, please let the borough know if anyone are interested, or know of anyone that might be interested.

It was moved by Bob Paul and seconded by, Shannon Watson to adjourn. All were in favor.

Respectfully Submitted,

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Kimberly G. Sacco
Secretary/Treasurer