BENTLEYVILLE BOROUGH MINUTES
RECONVENED REGULAR MEETING
Wednesday, August 20, 2014
6:00 pm at the Bentleyville Municipal Complex

The August Regular Meeting of the Bentleyville Borough council was reconvened at 6:00pm with the Pledge of Allegiance by Council President Stan Glowaski.

Roll was called by the Borough Secretary with Councillors Roy Larimer, Bill Jobes, Gary Damich, Stan Glowaski, Shannon Watson, Bob Paul and Tim Jansante all being present. Also present were Mayor Tom Brown and Solicitor Dennis Makel.

Justeena Kinney from Precisely Clean appeared before council. Ms. Kinney has been contracted by the Borough to clean the Municipal Complex. Ms. Kinney would like Borough Council to provide her access to the Secretary's office on the weekends when she cleans. Ms. Kinney says that she is bonded and has many clearances. She maintains that there is nothing in the secretary's office that she wants. Ms. Sacco, the secretary offered to be available to Ms. Kinney on weekends to unlock the office to give her access to clean during non business hours. It has been the policy of the Borough to not allow anyone but the secretary and the assistant secretary to have access to the office. Ms. Kinney said that it was unacceptable since her hours were erratic. She offered to clean the rest of the building, but not Ms. Sacco's office if access was not granted and mentioned that the loss of the contract would also be acceptable. Council assured Ms. Kinney it was not a question of integrity but policy and that her request would be considered and she would be advised of Council's decision.

Marie Larimer, of 100 Hazel Street presented a petition that contained 35 names of residents who are in support of Bentleyville Borough maintaining a police department. Marie went house to house to discover who was interested and wanted council to know that she received positive feed back. Council President Glowaski thanked Mrs. Larimer for her efforts and averred that the sentiment was the same throughout the borough.

MS Engineers and Penn Dot are interested in Bentleyville Borough taking over the roundabout. Landscaping is allowable in the round about. Penn Dot asks the locals to maintain the roundabout. Sean Sawford, from MS Engineers shared pictures of existing roundabouts as examples for council to look at**. It was moved by** Gary Damich and seconded by Shannon Watson to give tentative approval for a maintenance agreement of a the round about situated near route 70 at Wilson Road, contingent on coming to an agreement with Penn Dot on terms. All were in favor. The secretary was directed to write a letter informing Penn Dot of such and facilitating a meeting between Penn Dot and the Borough.

Mr. John Solomon, owner of 117 Main Street, a building condemned by the Borough of Bentleyville addressed Council. Mr. Solomon wants the Borough to make a recommendation to Penn Dot to correct the sidewalk/runoff problem in front of his property. Solicitor Makel said that the council might be willing to let Mr. Solomon have the opportunity to mediate the problems. The problem with the water is Penn Dot's. Council will go look at Mr. Solomon's property next week. They will make a decision at the next meeting whether or not to contact Penn Dot regarding the runoff. Bentleyville Borough will view the sidewalk with its engineer.

It was moved by Tim Jansante and seconded by Bob Paul to enter into a Heavy Hauling agreement with Rice Poseiden Midstream, LLC regarding a .23 section of Cherry Street.for twenty four (24) months. All were in favor.

It was moved by Roy Larimer and seconded by Bill Jobes to advertise Bentleyville Borough's intention of adopting a Jake / Air Brake ordinance. All were in favor.

It was moved by Tim Jansante, seconded by Bob Paul to advertise an ordinance to adopt PMRS defined contribution plan. All in favor.

It was moved by Bill Jobes and seconded by Shannon Watson to table upgrading camera system at the Municipal Complex. All were in favor.

There was discussion of Technology policies and procedures as presented by Bill Jobes. Council person Tim Jansante inquired as to how the internet usage would be monitored. Councilman Jobes responded that it is already being logged and the policy will make users aware of the fact that they can be monitored. Tom Brown suggested that this leant itself toward issues of mistrust among employees and council people. Mayor Brown feels that we should just have the base requirements for privacy. Shannon Watson thinks that it's important that we keep track to protect the Borough. Bill doesn't think that we should be inundated with process, the policies can be changed and adjusted but must be considered.

It is suggested that the policies are listed singly for the next agenda:
Email use policy
Incident report form
Internet usage
Mobile device policy
Password policy
Back up policy

Stan Glowaski, as a point of interest, recommends that the borough be careful in offering volunteers awards to compensate for their time and expenses. When individuals volunteer it is because they want to volunteer. The borough sets precedent when gifts of appreciation are given to volunteers and council should be careful.

Councilman Tim Jansante suggested that a cutoff be instituted for those items that would appear on the agenda for the monthly meeting**. It was moved by** Tim Jansante and seconded by Shannon Watson to make noon on the Friday before the meeting to be the cut off point for anything that needs to be placed on agenda. All were in favor.

It was moved by Roy Larimer and seconded by Tim Jansante to adjourn the meeting. All were in favor. The meeting was adjourned at 7:23pm.

Respectfully submitted,

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Kimberly G. Sacco