Bentleyville Borough Regular Meeting Minutes
Tuesday, April 7, 2026
Bentleyville Municipal Complex
900 Main St.
Bentleyville PA 15314

Call To Order

Pledge of Allegiance

Roll Call: Adrian Gordon, Dennis Makel, Joe Pigeon, Tim Miller, Kara Shaw-Dearth, Kim Sacco, Kathy Rakosky, John Hackinson, Joe Patress and Danielle Ott.

Public Comment

A representative from Pro Waste introduced himself and expressed interest in bidding on the Borough's garbage contact when it expires. He noted dissatisfaction among residents with current garbage collection service.

A Motion to accept the minutes the March 3, 2026 Meeting was made by John seconded by Kathy. All voted yes.

John requested that the future police reports be included in the monthly packets for all council members to review.

New Business

1. Fire Department Report- Fire Department gave their report
2. HVAC Bids- Mr Makel opened the bids. **A Motion to approved JB Mechanical in the amount of $24,600 for replacement of the rooftop HVAC units at the Richardson Park Civic Center** was made by Kim seconded by Kathy. All voted yes.
3. **A Motion for BAYSA to use the Richardson Park for multiple days and evening** was made by Kara seconded by Kathy. All voted yes.
4. American Spirit Grant. **A Motion to order 19 round planters and 10 taller planters including potting soil, flowers and signage for the first season** was made by John seconded by Tim. All voted yes.
5. **A Motion to advertise an Ordinance establishing reimbursement for recurring code enforcement issues** was made by Kim seconded by Tim. All voted yes.
6. Pa Sites Application- **A Motion to authorize project site for a four bay Public Works Garage on Civic Center Property** was made by Joe Patress with a second by John. All voted yes.
7. Bentleyville Grant Strategy and Project Approvals 2026, Phase 1, GTRP and Phase 2, DCNR was discussed
8. **A Motion to apply for the Bentleyville Flood Mitigation Project Grant** was made by Kim seconded by Kathy. All voted yes.
9. **A Motion to apply for the Dirt, Gravel, and low volume roads Grant** was made by Kim seconded by John. All voted yes
10. **A Motion to apply for the 2026 LSA Statewide Grant to replace the roof on the municipal complex** was made by Joe Patress seconded by Tim. All voted yes.
11. **A Motion to approve Resolution 2 of 2026 for disposal of blank checks** was made by Kara seconded by Kathy. All voted yes.
12. **A Motion to approve Resolution 3 of 2026 opposing development and construction of data center** was made by Tim seconded by Kara. All voted yes.
13. Ms Samantha Cummins is having a candlelight vigil at the St Katherine Drexel Parking lot on Friday April 17, 2026 at dusk. Someone from the Church recommended that she inform the Borough of the event, this was just information.

14. Penndot will be repairing the bridge over Pigeon Creek at the Municipal Complex in 2028. They have requested the use of our parking lot to stage their equipment. Council approved allowing equipment staging subject to a signed site access agreement.
15. **A Motion for Council members to receive a stipend of $50.00 monthly except for the last month being $45.00** was made by Kara, seconded by John. All voted yes.
16. Mark Bositich is nearing retirement. He is considering the end of 2027 as his retirement date. Mark has accumulated a large number of comp hours which he would like to use from May of 2027 through the end of the year. Committee heads will meet to discuss then bring ideas to the workshop. Initial committee meeting will be Joe Patrees, Streets and Bridges, Tim Miller, Buildings and Borough Properties Joe Pigeon President of Council and Danielle Ott, Treasurer.
17. **A Motion to approve TJ Sprowls for seasonal employment with a rate of pay at $17.00 an hour starting April 8, 2026** was made by Tim seconded by Kathy. All voted yes.
18. **A Motion to approve the purchase of a Kubota GR Motor 0 turn in the amount of $18,941.70** was made by Kim, seconded by Kathy. All voted yes.
19. **A Motion to approve Jim's Tree Service to remove 4 trees from Richardson Park in the amount of $6,000.00** was made by Joe Patress seconded by John. All voted yes.
20. **A Motion to put park rental fees into General Fund not rec board fund** was made by Tim seconded by Kathy. All voted yes.
21. **A Motion to switch Library donation checks from monthly donation to annual donation** was made by John, seconded by Joe Patress. All voted yes.
22. **A Motion to purchase No smoking signs to be placed at the Civic Center** was made by Kim seconded by Tim. All voted yes. **A Motion to rent out the tables for the Park Pavilions at $10.00 per table** was made by John seconded by Tim. All voted yes.
23. **A Motion to have Route 40 Deli cater for the Tri-County April 16th meeting in the amount of $1,537.50 no gratuity included with Marianna reimbursing us for 50%** was made by Tim seconded by Kathy. All voted yes.
24. **A Motion to approve GFOA (Government Finance Officers Association of Pa) networking, mentoring and education for Danielle with annual dues of $75 per year** was made by Kim seconded by Kathy. All voted yes.
25. Discussed issues with utility pole permitting banners, flags, and holiday lights.
26. Joe Pigeon contact West Penn on 3/5/26, in regards to the electrical pole at Scoops he is still waiting on a response from West Penn.
27. **A Motion to table the 2026 Paving Project until the May 5, 2026 meeting** was made by Joe Patress seconded by Tim. All voted yes.
28. A Motion to provide camera access to borough and disconnect all other systems/services; and to appoint John Hackinson council person to supervise transformation was tabled until the May 5, 2026 meeting.
29. **A Motion to approve Jon Patress- Lerta effective Jan 2026** was made by Kim seconded by Miller. Joseph Patress abstained.
30. **A Motion to approve the Social Media Policy** was made by Tim seconded by John. All voted yes.
31. Discuss and approve participation policy was tabled until the continued meeting on April 21, 2026
32. Discussion and motion for Police Department to provide inventory of all items purchased from 2022 to current within 30 days of April 7. **A Motion to enter executive session** was made by John seconded by Kim. All voted yes.
33. Council entered executive session at 9:03 pm
34. **A Motion to authorize the borough auditor (McCall, Scanlon, & Tice) to audit the pension accounts held by PMRS as to all full-time employees** was made by Kim seconded by John. All voted yes

Other new business:

Secretary's Report: Secretary stated total checks written for March amounted to $50,234.26, there was a $11,569.87 deficit for the month of March. Tax bills were mailed on March 27, 2026.

Recreation Board Report: Recreation Board President gave her report**. A motion was made by John seconded by Kathy seconded by Kim to send a check to 412 Bounce for deposit on the dunk tank and bounce house**. All voted yes

Code enforcement Report: Kerry Krider gave his report **A motion to approve Kerry Krider code enforcement March report** was made by Joe Patress seconded by Kara. All voted yes.

Engineer's Report: Kerry Krider gave his report

Solicitor's Report: Dennis Makel had nothing to report

Committee Reports:

Building & Borough Properties – Tim Miller, Chair, gave his report

Streets & Bridges - Joe Patress, Chair, nothing to report, spoke about all items in the agenda

Police & Lights – John Hackinson, Chair, spoke about having the UCR report before the meeting. John asked if we had a License plate reader policy and/or if that is required.

Health & Sanitation – Kara Shaw Dearth, Chair, Clean-up day is June 13th 2026. Tim spoke in regards to the issues that the Borough is currently having with the garbage company. Pro waste representative spoke about taking on the current contract and then bid in September.

Redevelopment -Kathy Rakosky, Chair, nothing to report, spoke about all items in the agenda

Finance & Purchases – Kim Sacco, Chair presented her finance committee report, discussion was held. A detailed financial report including findings summarizing bill paid without council approval, an unapproved police grant account, payroll miscoding, vacation/sick time irregularities, and missing reconciliations since 2019. Council will continue to pursue corrective action with the auditor.

Mayor's Report: Mayor Adrian Gordon spoke about a successful Easter Egg hunt and the relocation of the food bank from Somerset Township building to the Cokeburg VFC with a grand opening on May 11, 2026. Mayor Gordon spoke about a meeting with the Solicitor and the auditor without his input.

Other Business:

Bills – **A Motion to pay was made** by Kara, seconded by John. All voted yes

Receipts – **A Motion to accept** was made by Kara, seconded by Joe Patress. All voted yes

A Motion to accept the resignation of Pete Jaskewicz was made by Kim, seconded by John. All voted yes.

A Motion to continue the meeting until April 21st at 7:00 pm was made by Kim, seconded by Tim. All voted yes.

Respectfully Submitted

Danielle Ott

Danielle Ott, Secretary/Treasurer